



#4

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicants: Min Zhu, Bin Zhao  
Assignee: WebEx Communications, Inc.  
Title: Distributed Meeting Management  
Serial No.: 09/751,595 Filing Date: December 29, 2000  
Examiner: Not Yet Assigned Group Art Unit: Not Yet Assigned  
Docket No.: M-8857 US

San Jose, California  
May 21, 2001

Box Missing Parts  
Attn: Official Draftsperson  
COMMISSIONER FOR PATENTS  
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**SUBMISSION OF FORMAL DRAWINGS**

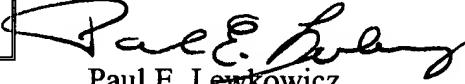
Dear Sir:

Applicants submit 27 sheets of formal drawings, consisting of Figures 1A, 1B, 2A, 2B, 3, 4A, 4B, 4C, 5, 6, 7, 8, 9, 10, 11, 12, 13A, 13B, 13C, 14, 15, 16A, 16B, 17, 18A, 18B, 18C1, 18C2, 18C3, 19A, 19B, 20A, 20B, and 20C, in the above-named application. If there are any questions regarding these drawings, please call the undersigned at (408) 453-9200.

EXPRESS MAIL LABEL NO:

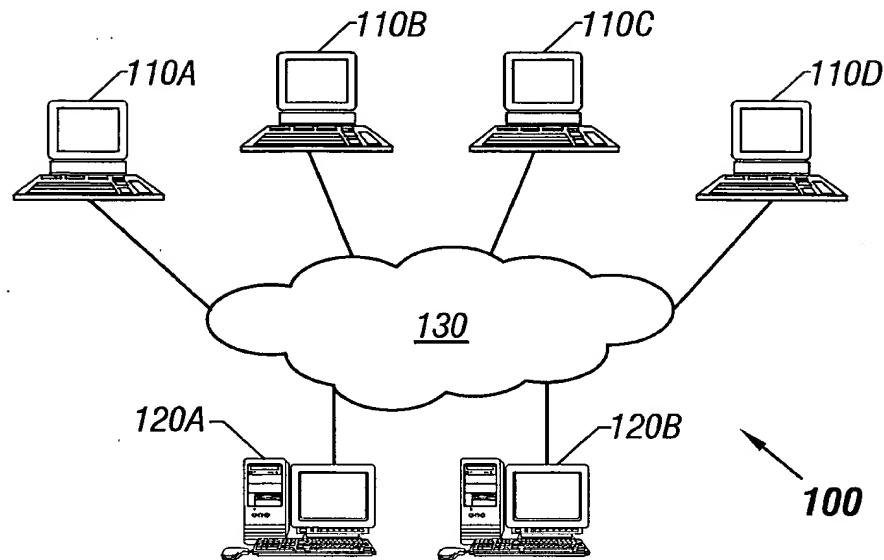
EL 701 020 155 US

Respectfully submitted,

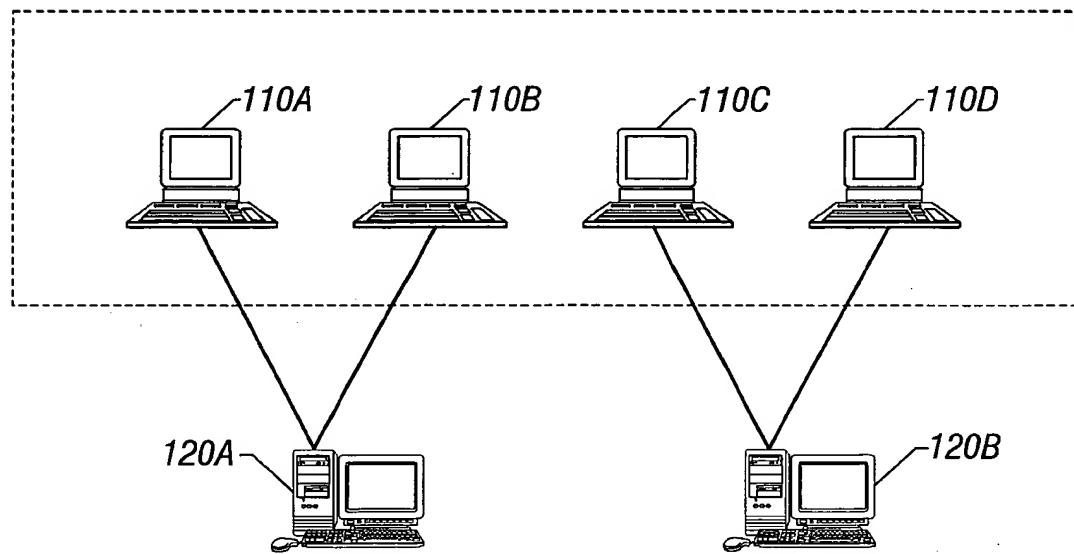
  
Paul E. Lewkowicz  
Attorney for Applicants  
Reg. No. 44,870

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**FIG. 1A**  
*(Prior Art)*



**FIG. 1B**  
*(Prior Art)*

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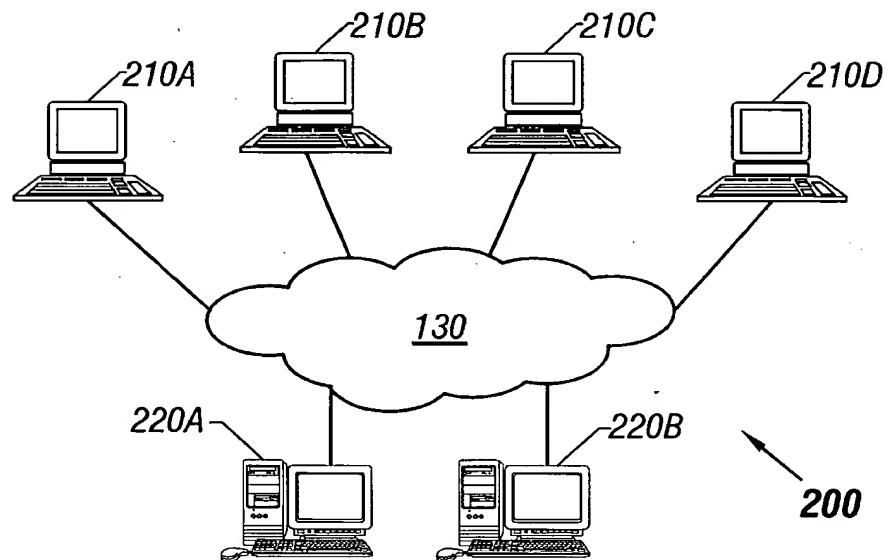


FIG. 2A

200

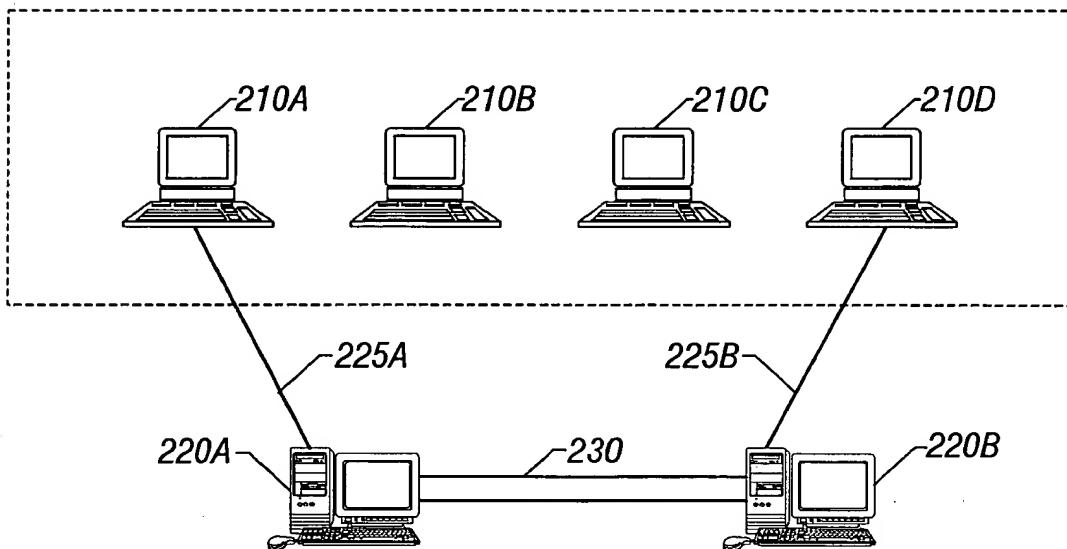
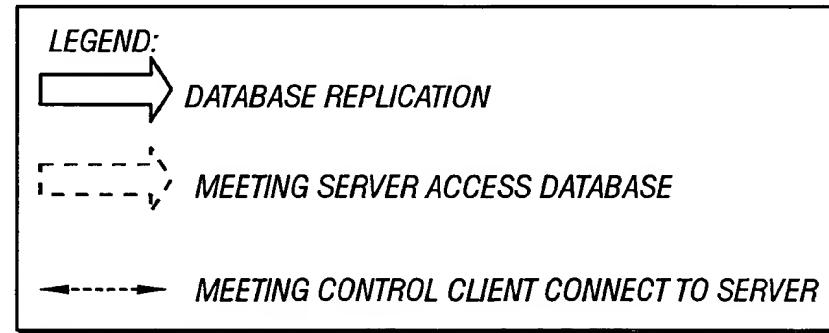
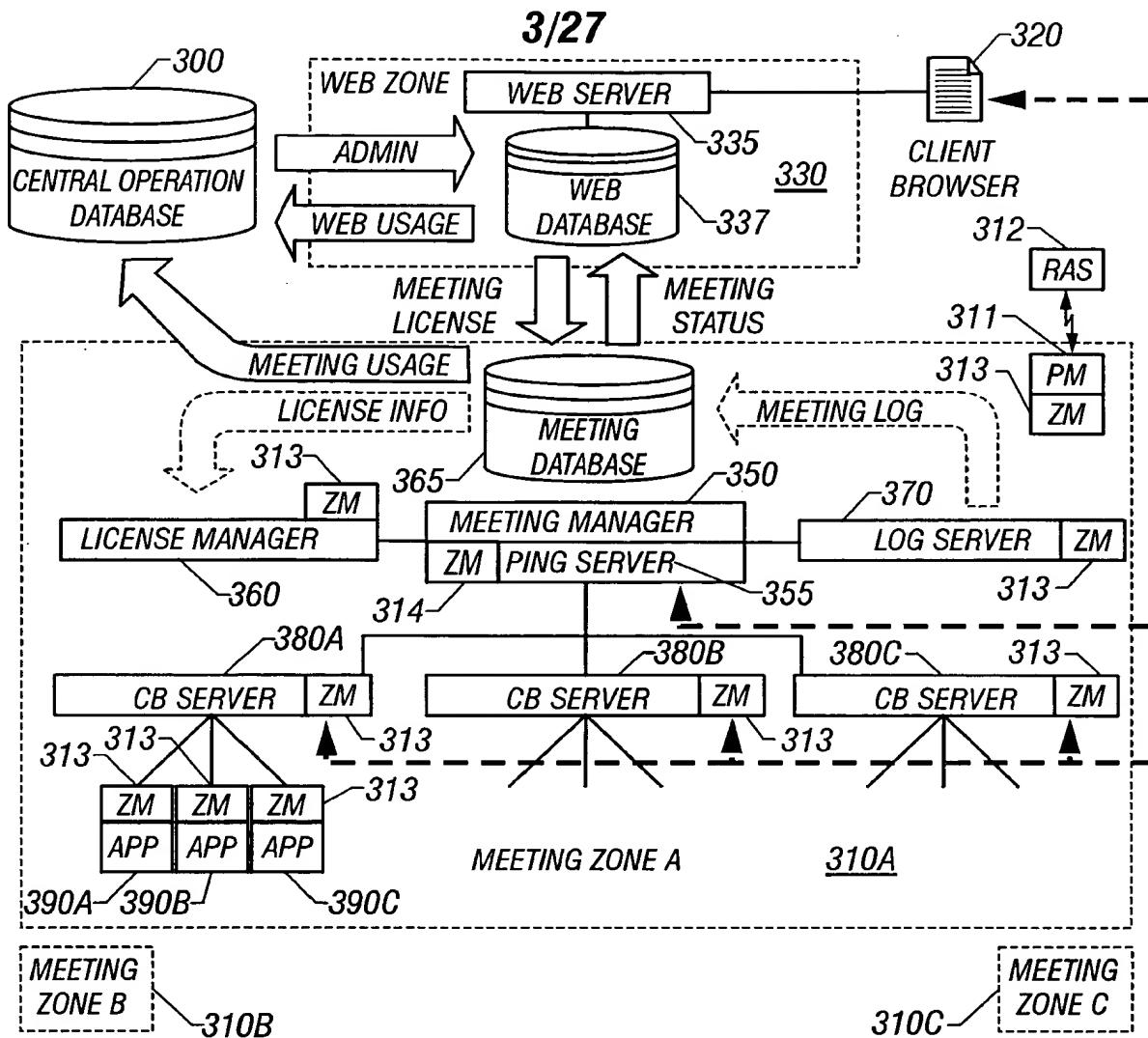


FIG. 2B

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**FIG. 3**

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PCT/US01/06575 <600

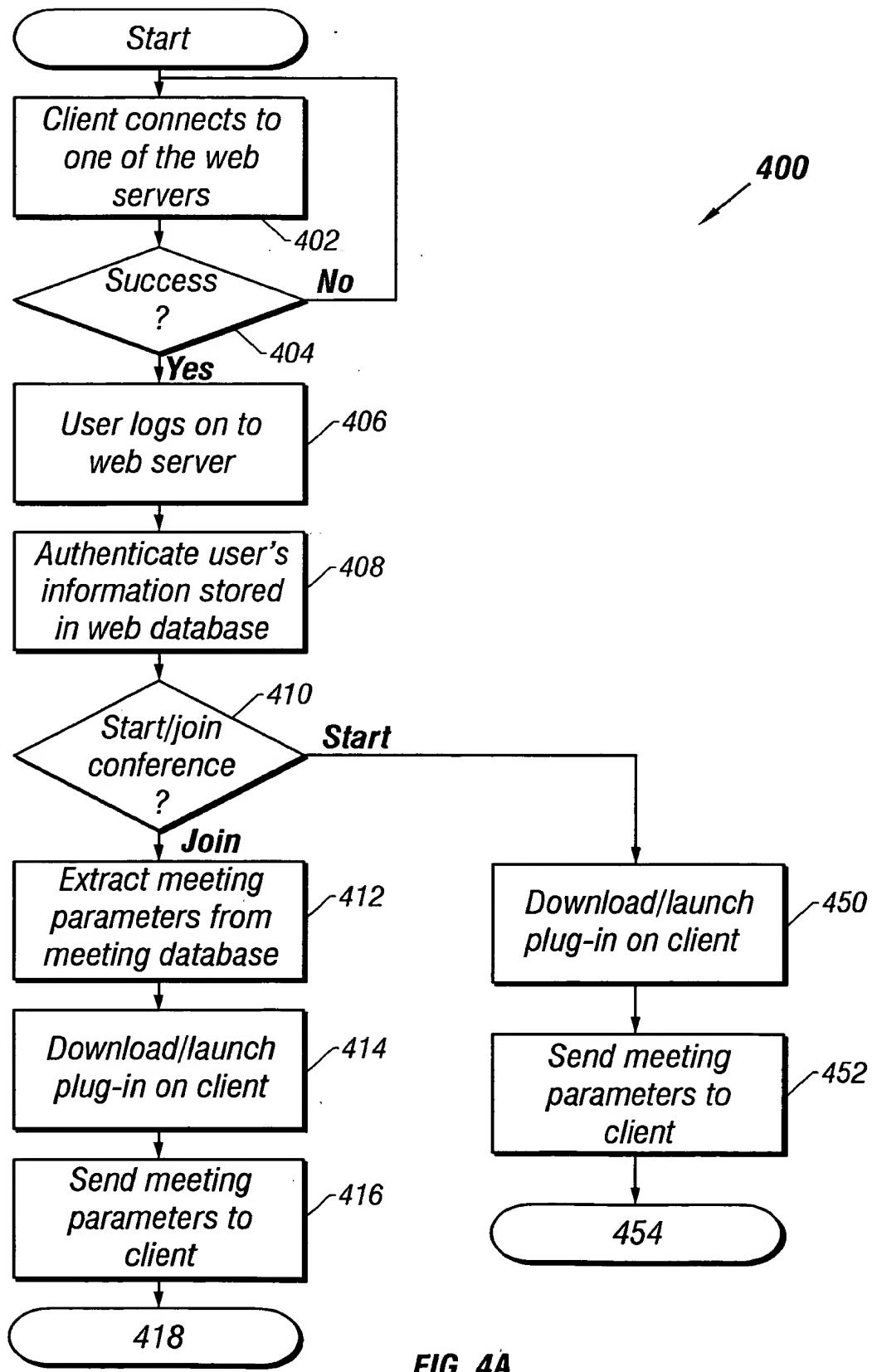


FIG. 4A

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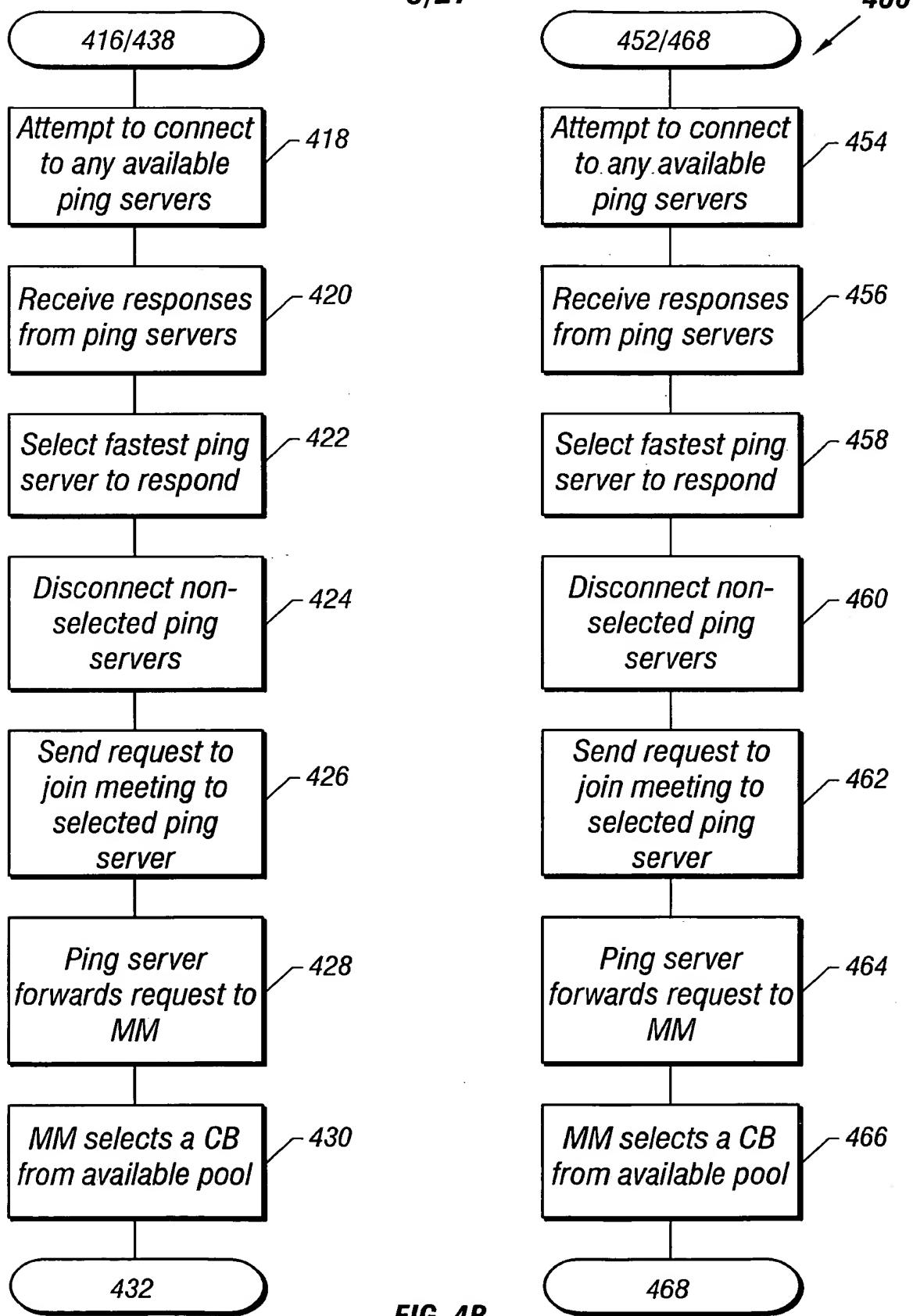


FIG. 4B

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TO T200-D005-E001

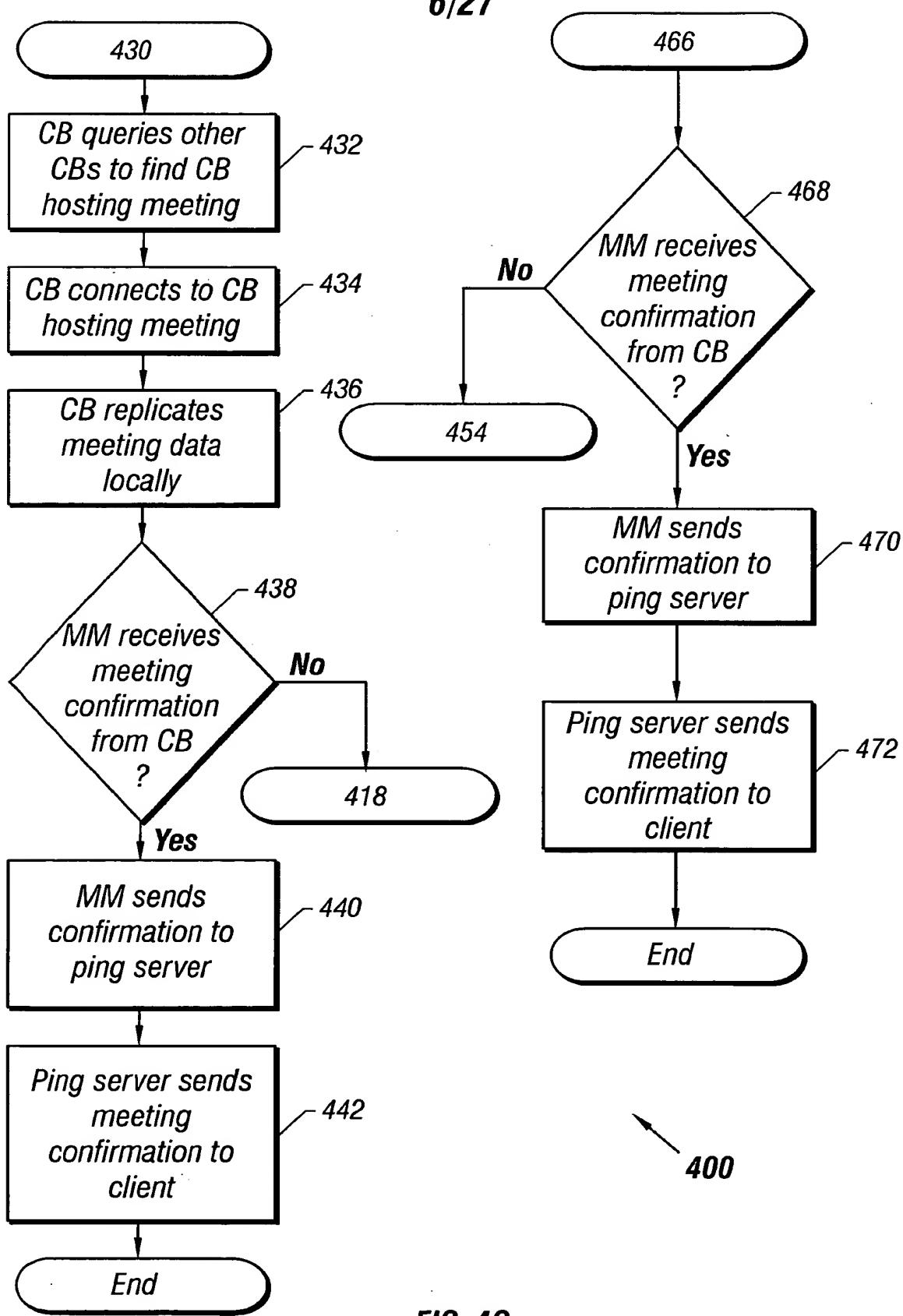
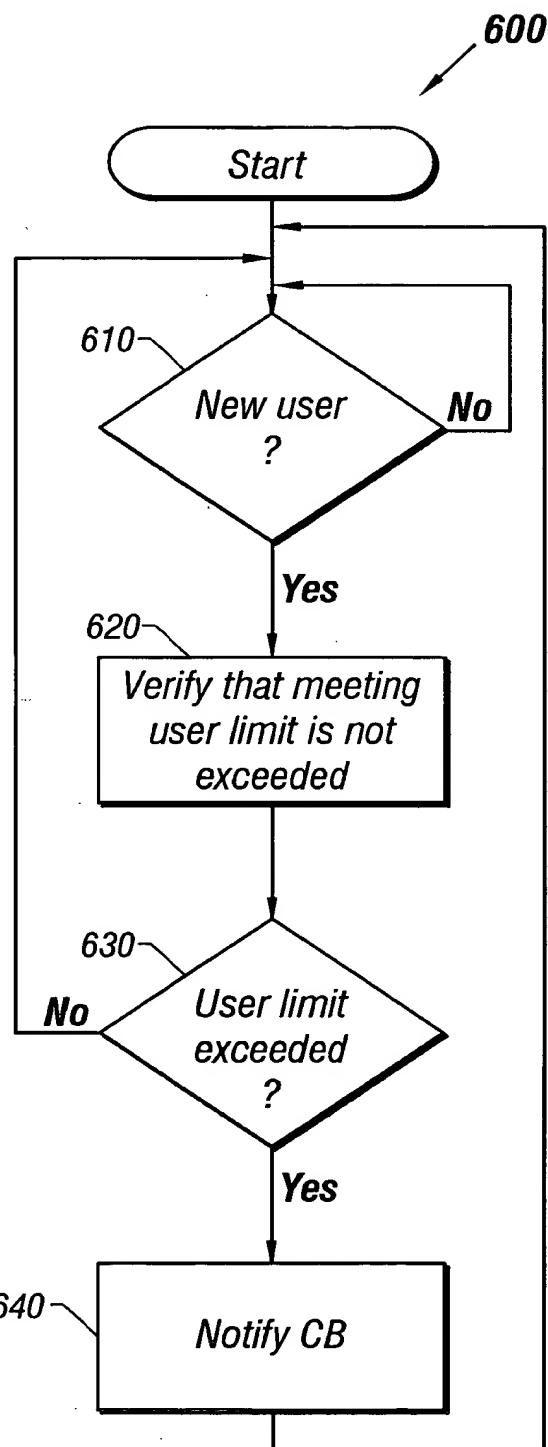
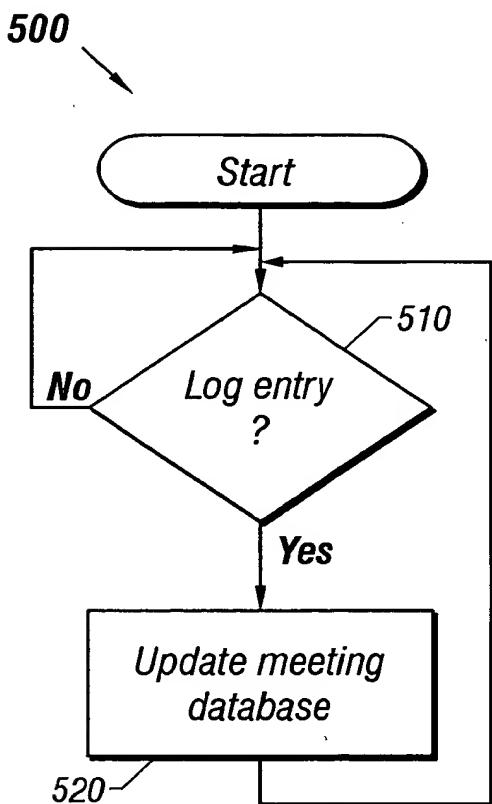


FIG. 4C

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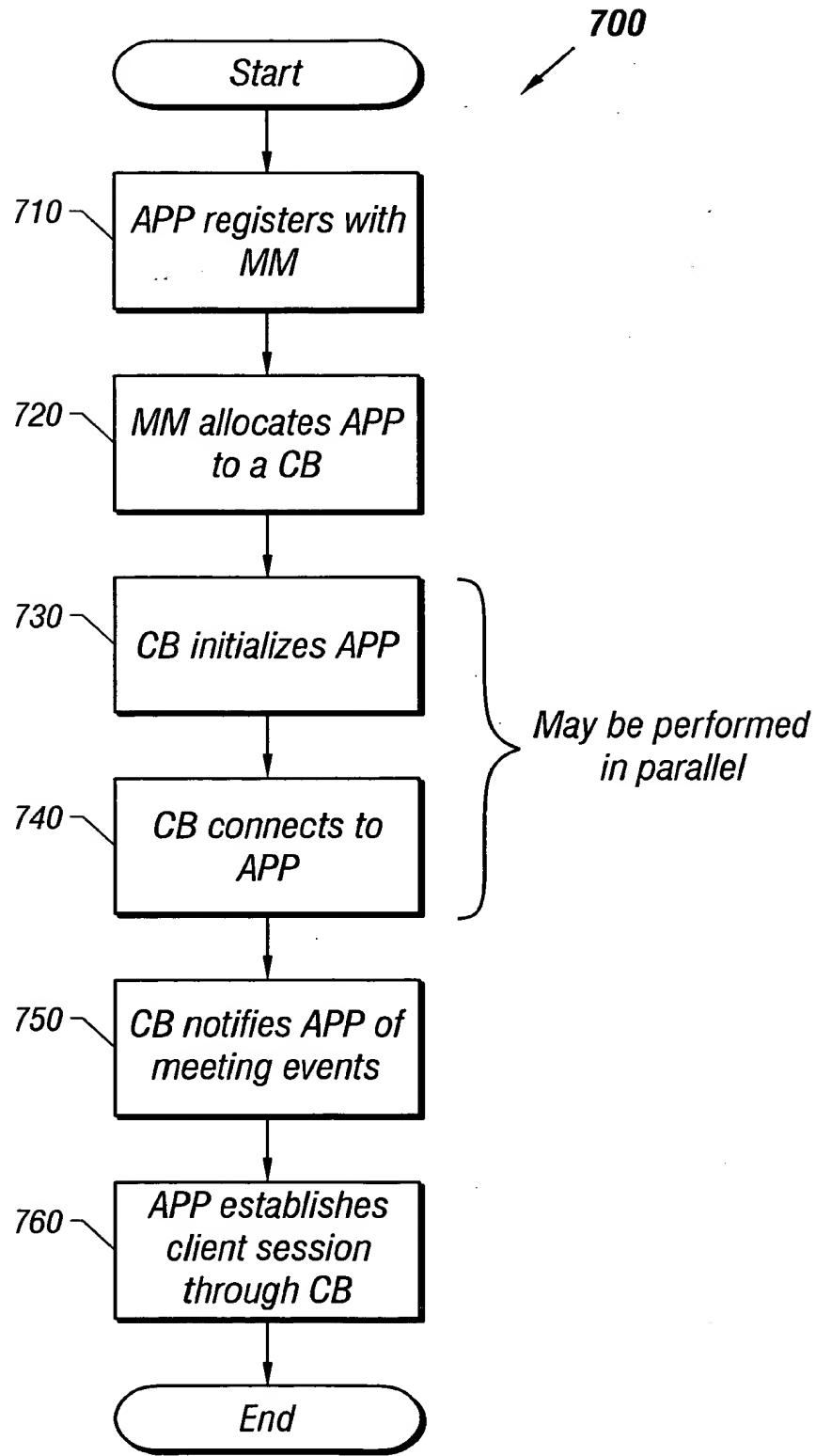
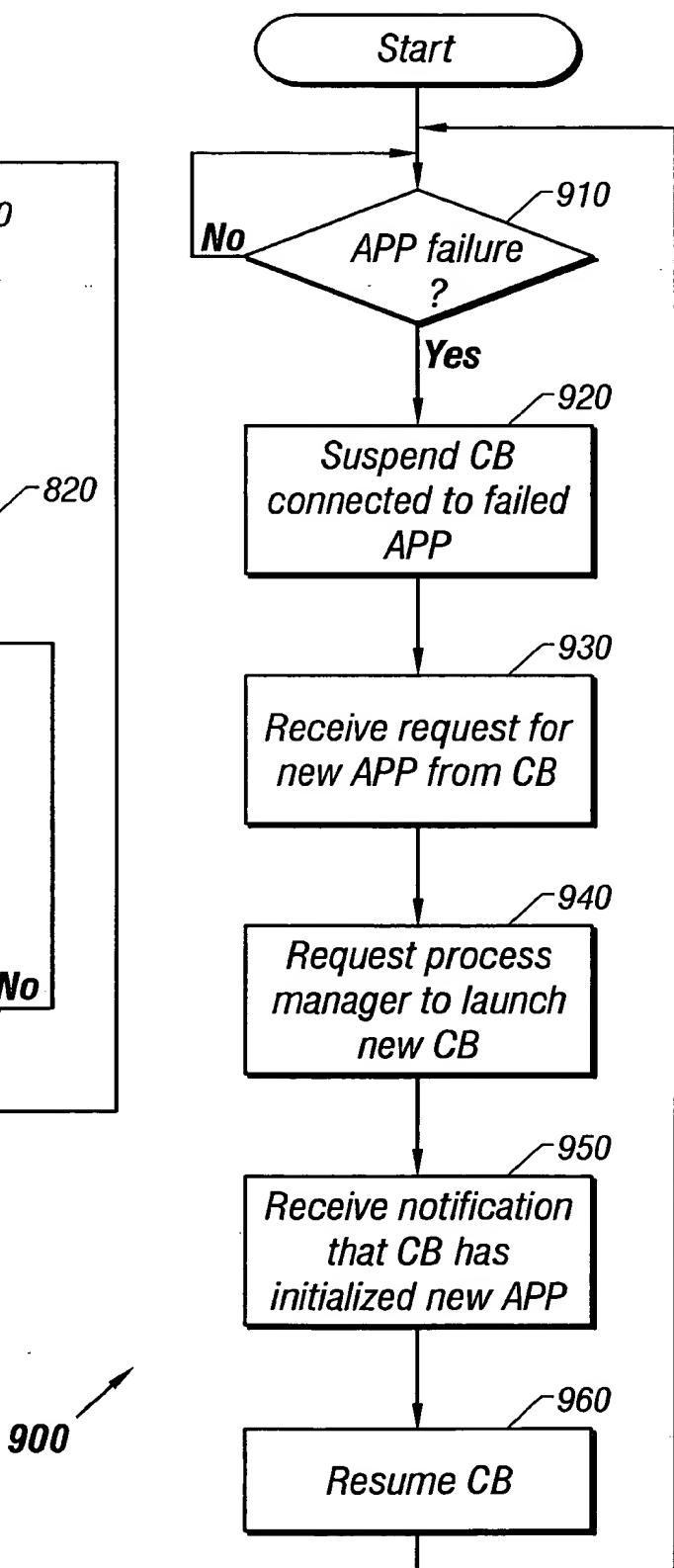
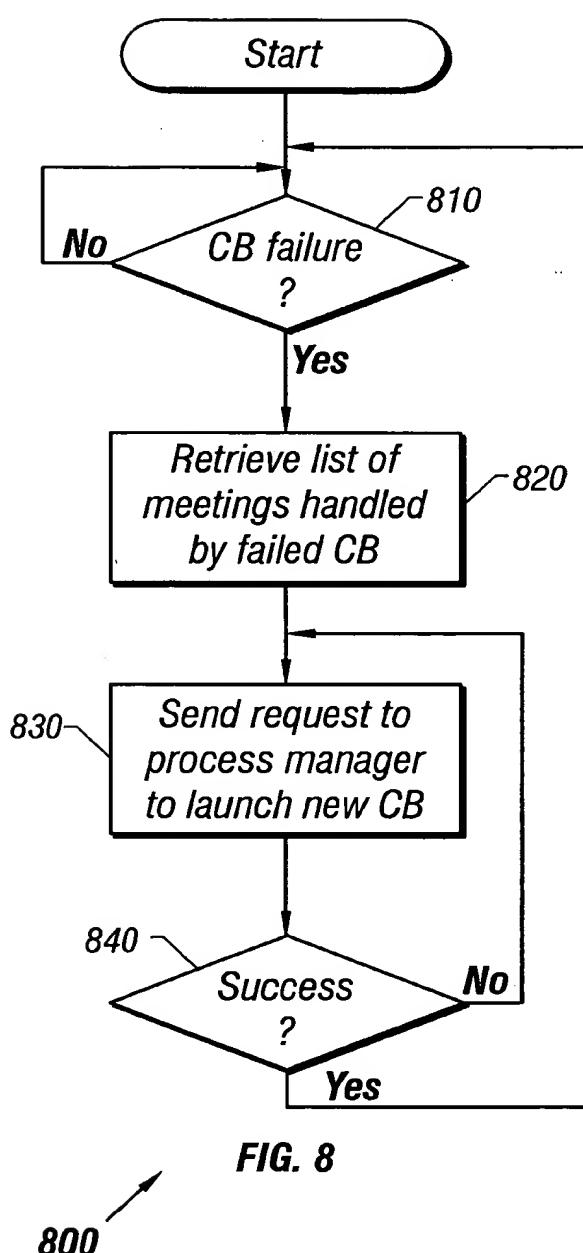
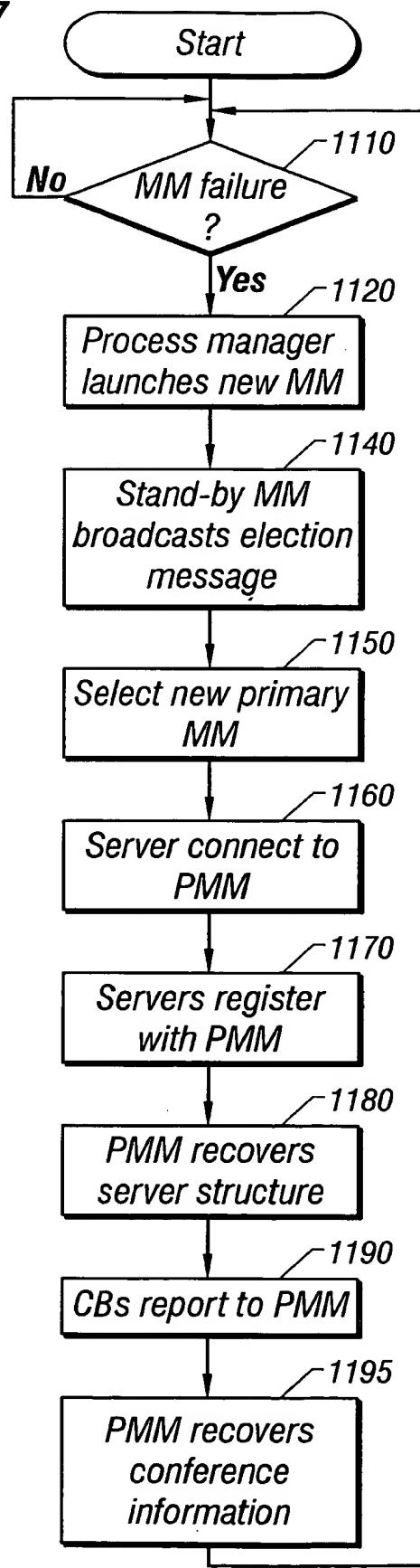
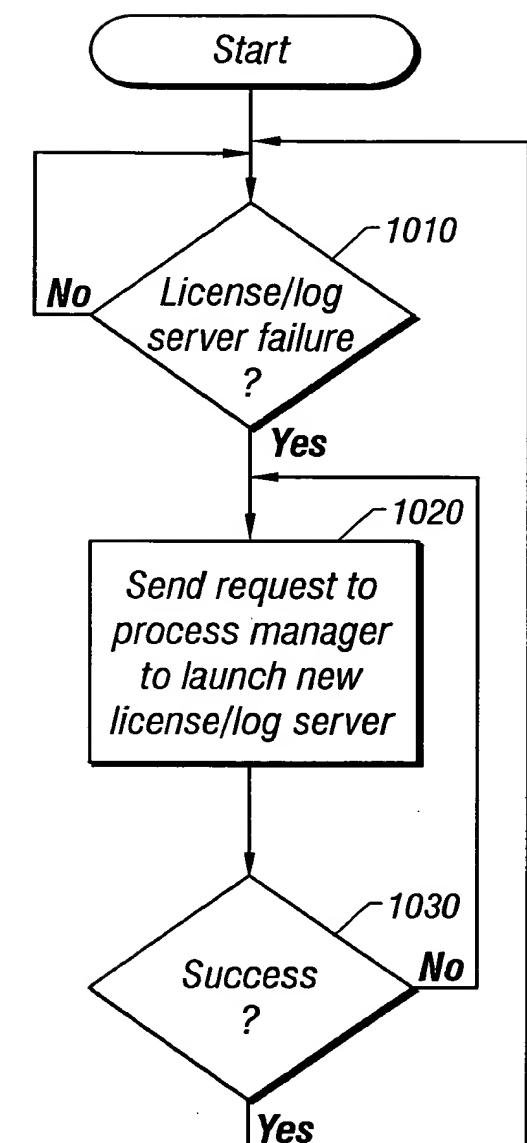


FIG. 7

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1000  
1100  
1110  
1120  
1130  
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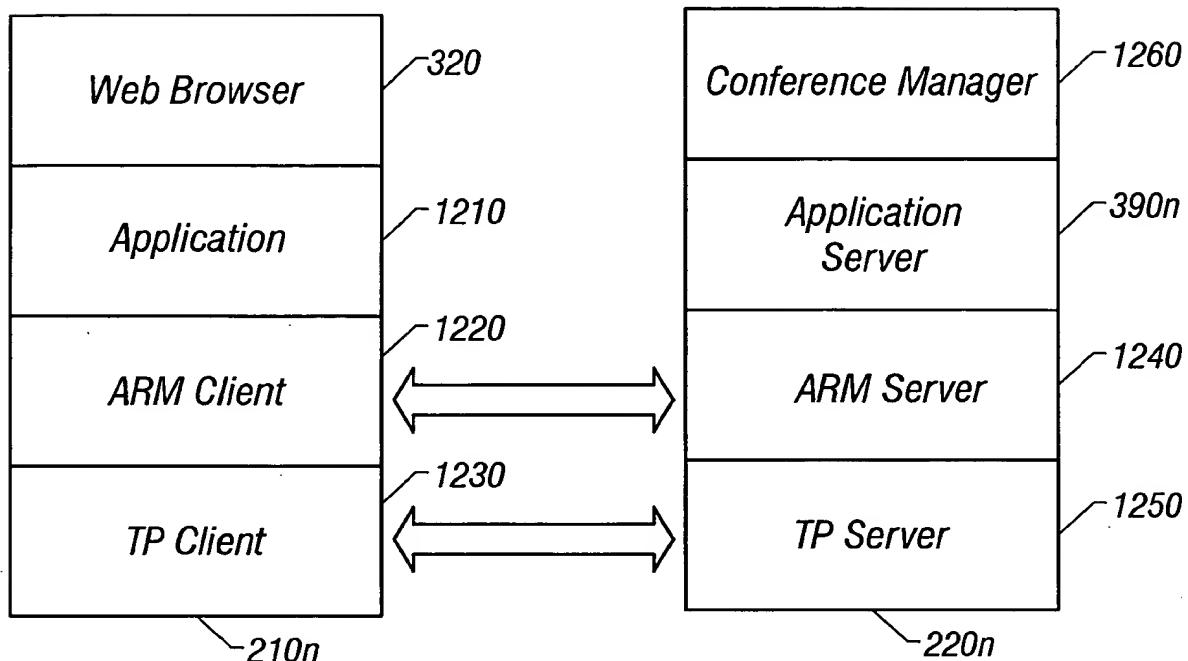


FIG. 12

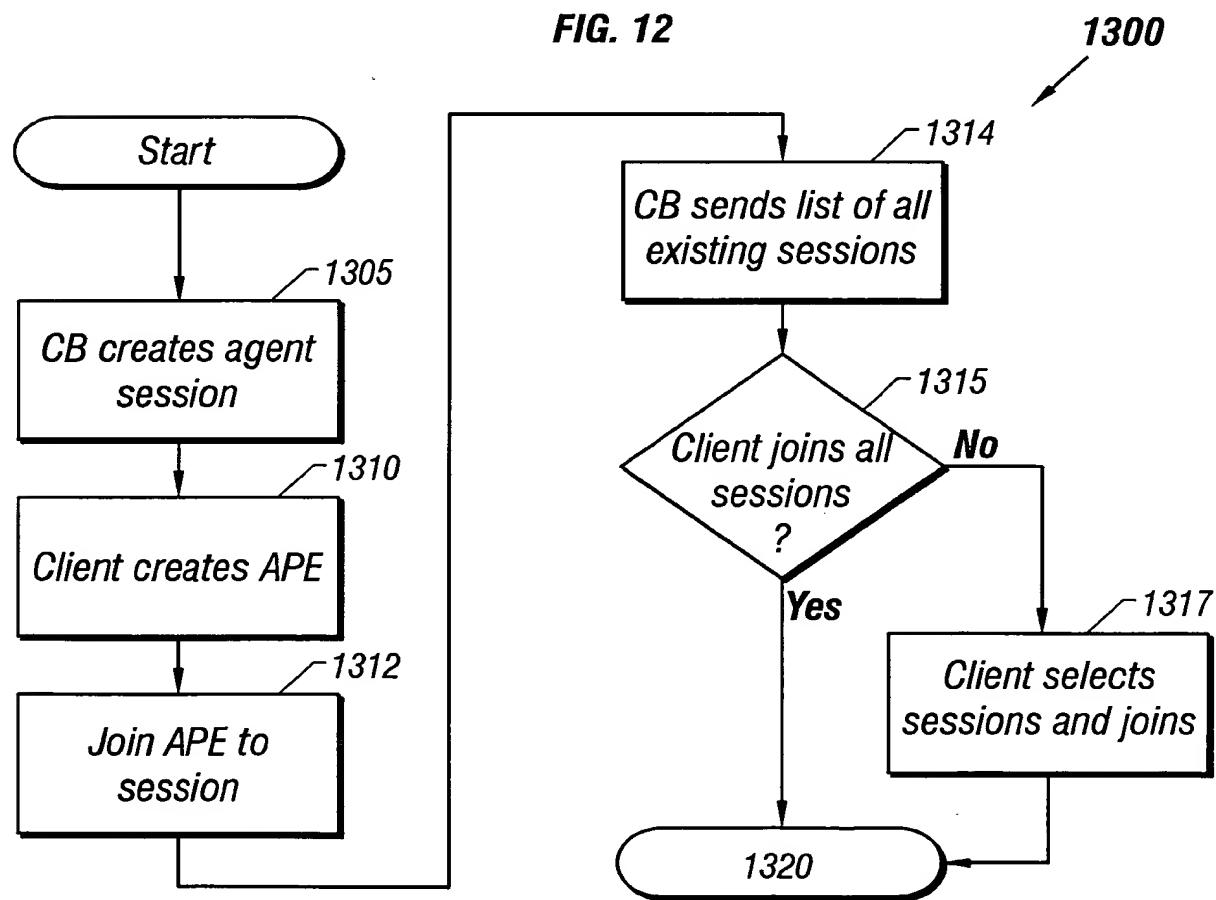
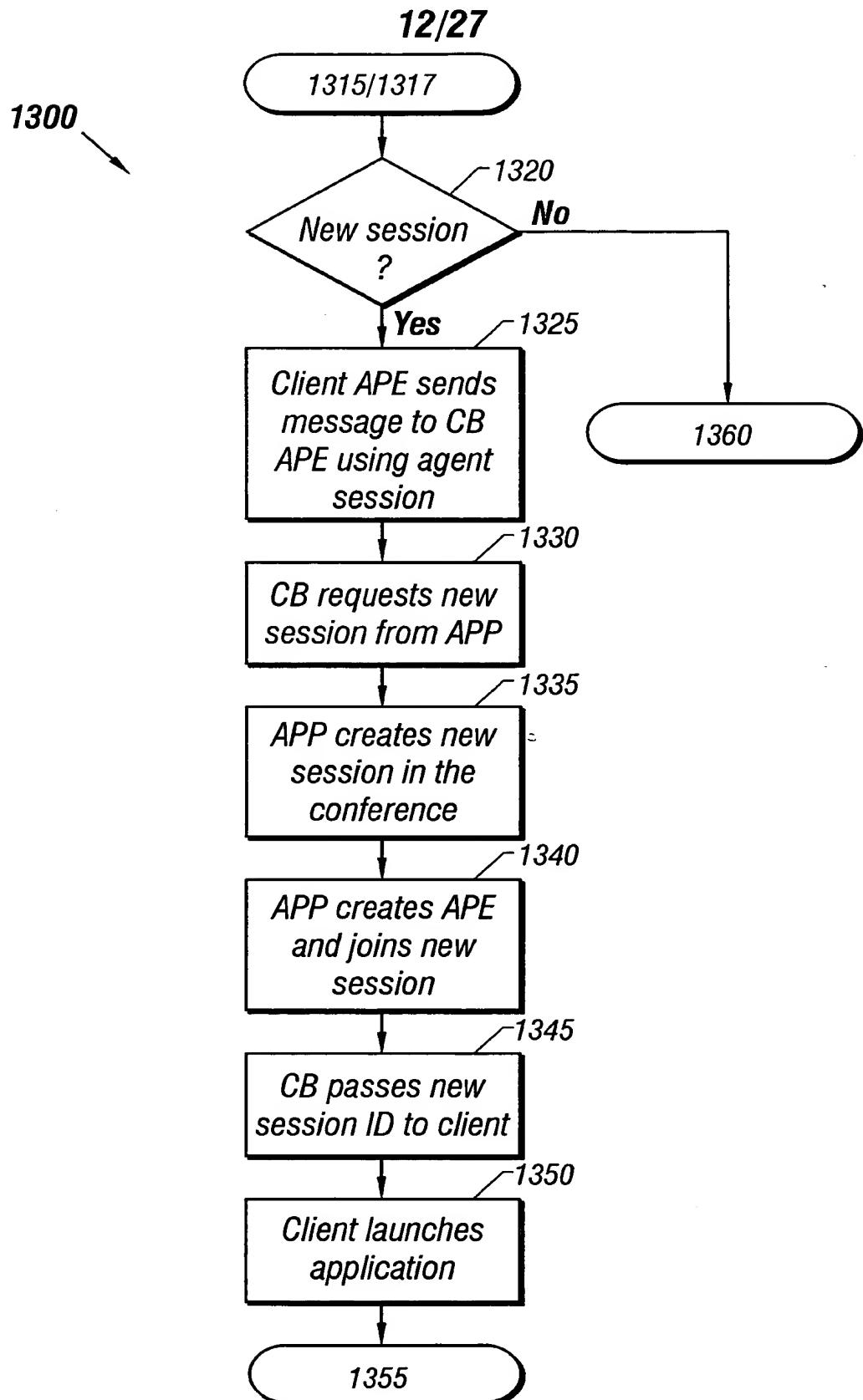


FIG. 13A



**FIG. 13B**

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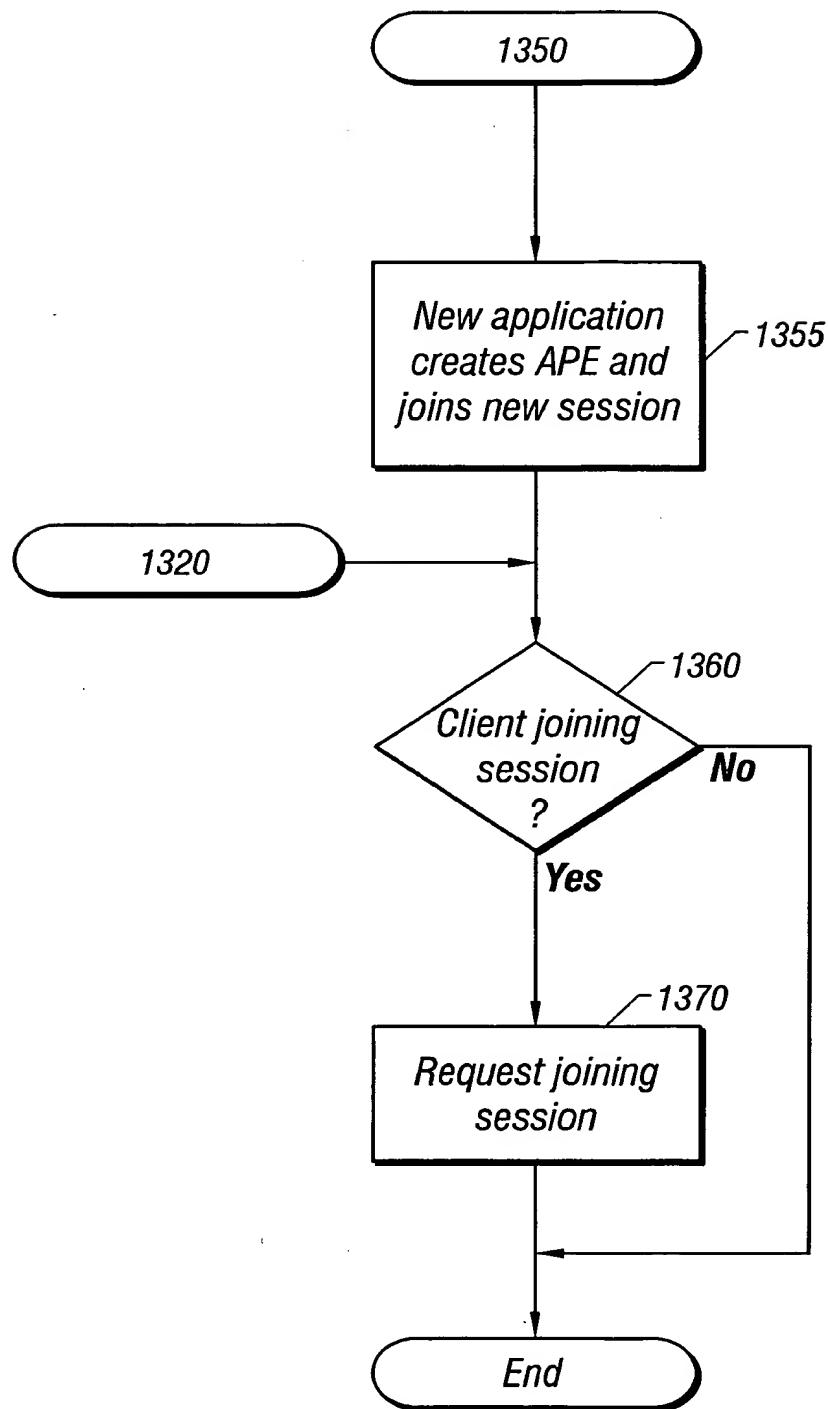


FIG. 13C

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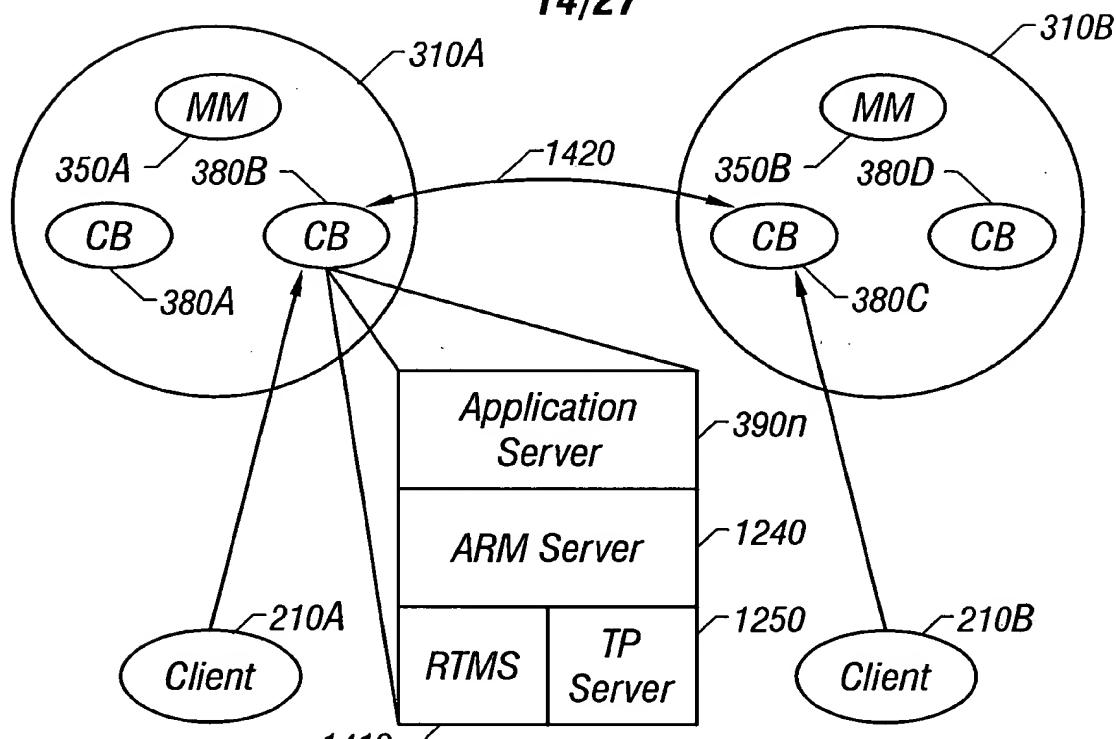


FIG. 14

T01250-005T5/60

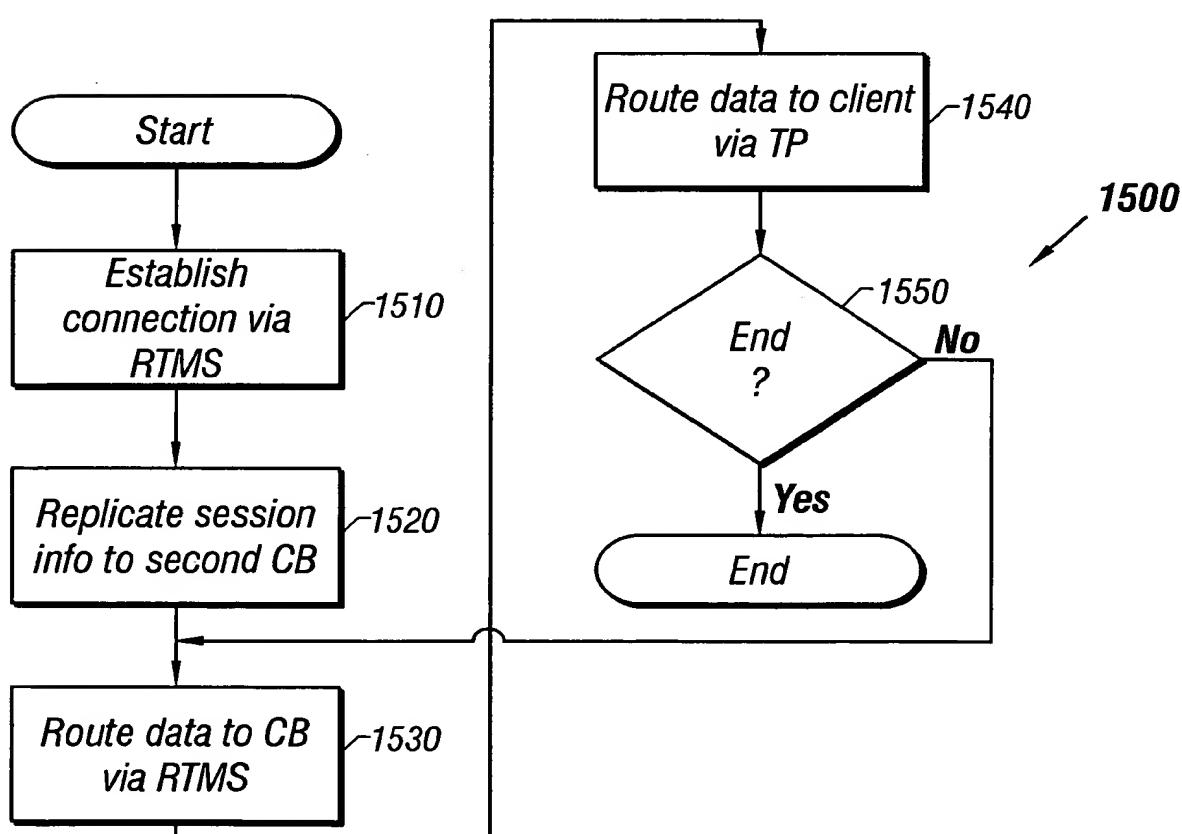


FIG. 15

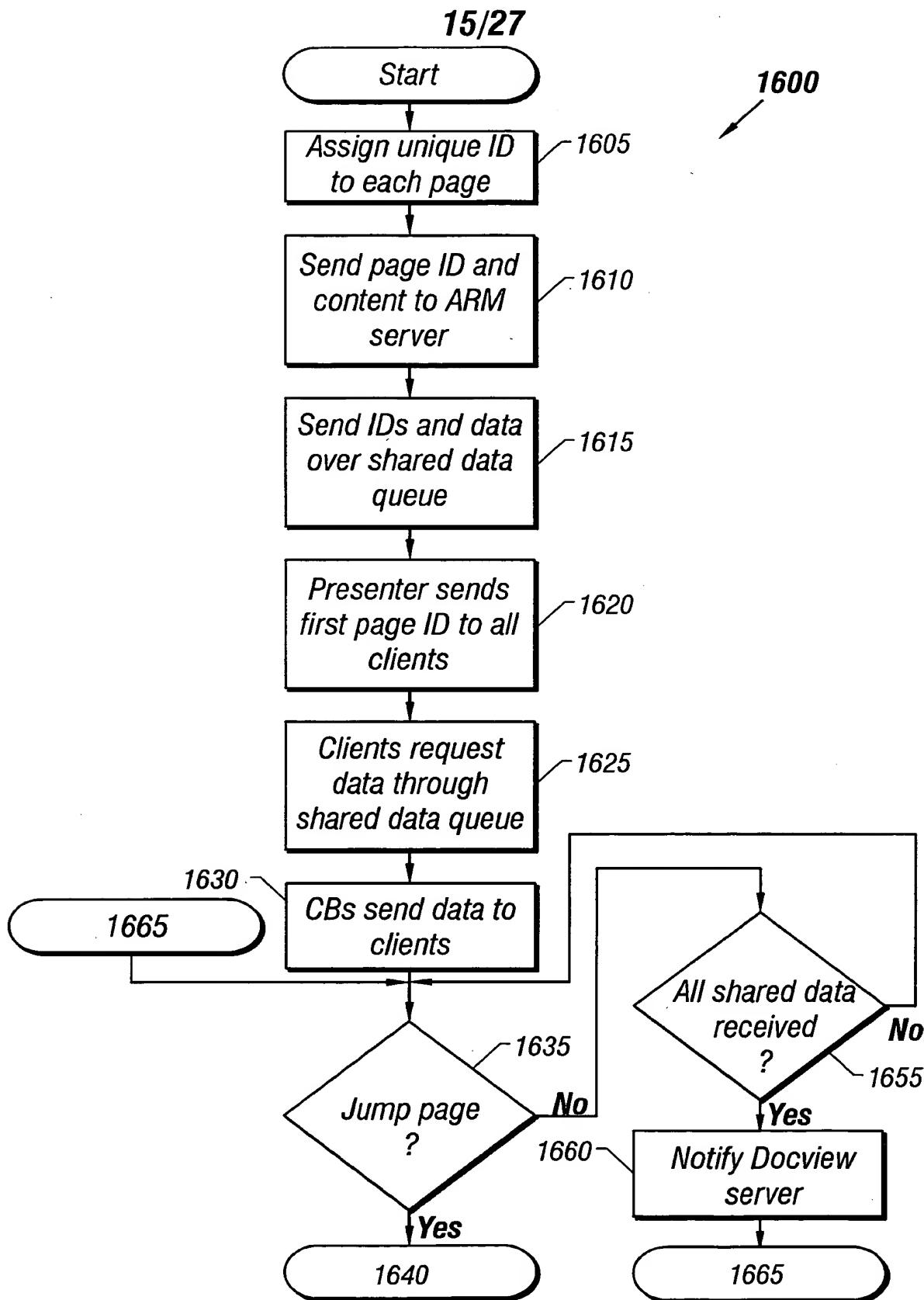


FIG. 16A

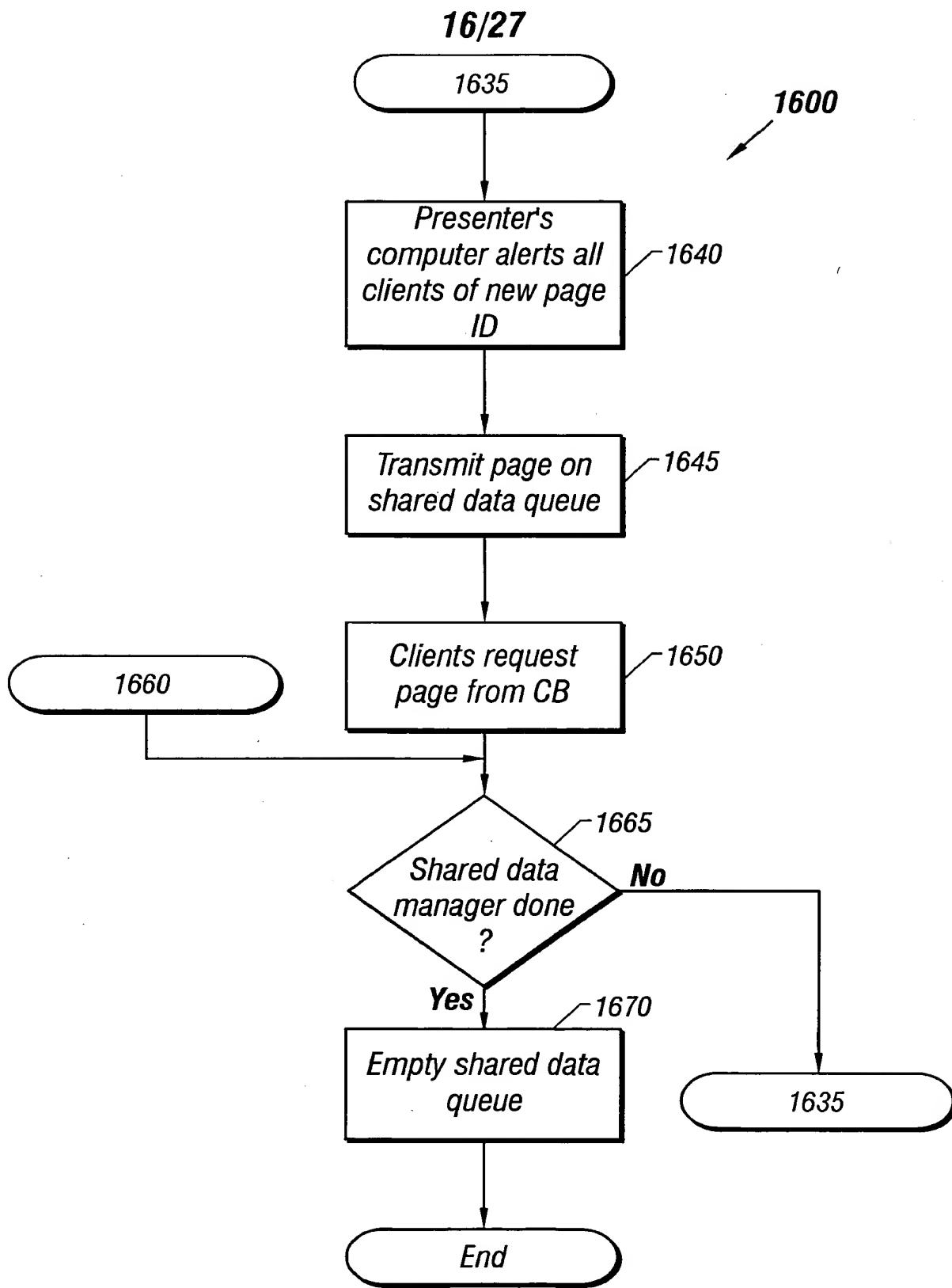


FIG. 16B

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T0T250-56576260

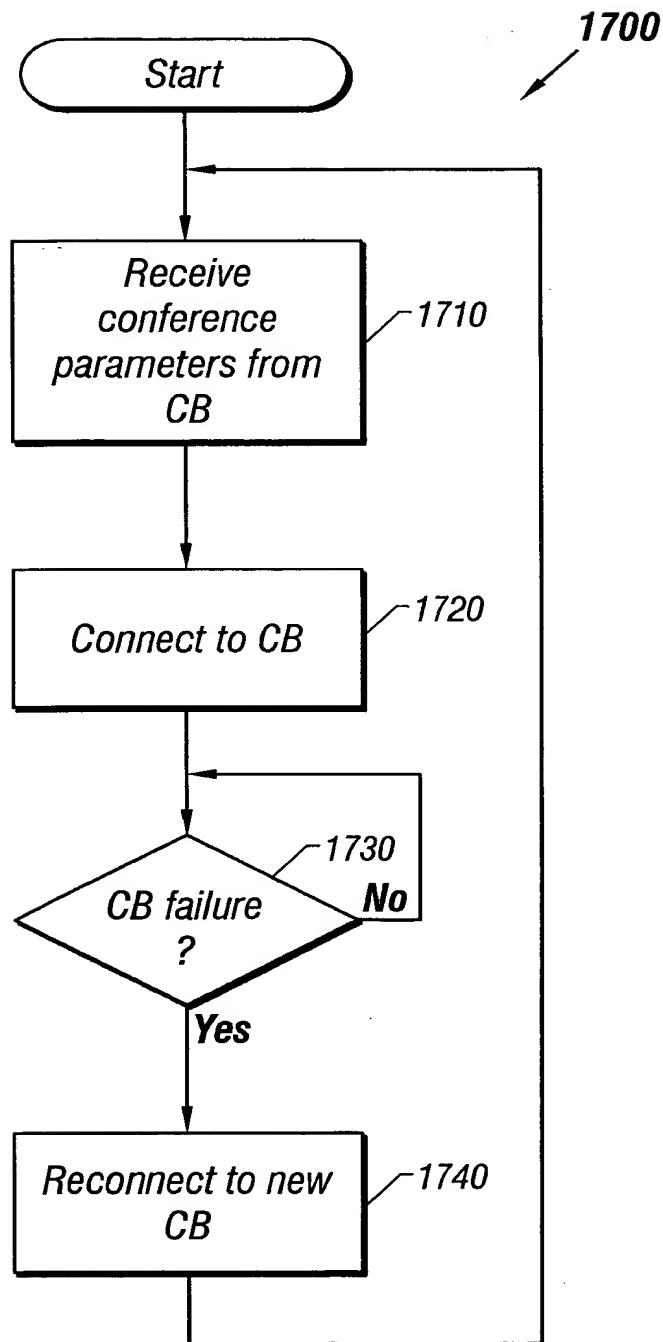


FIG. 17

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TOP SECRET SEC 60

Meetingcenter.webex.com-Microsoft Internet Explorer

File Edit View Favorites Tool Help

Back Forward Stop Refresh Home Search Favorite History Mail Print Edit Discuss

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Meeting Center

New User

Click the new user button to check your configuration, test your internet connection and confirm that WebEx Meeting Center is working and ready to go.

REFRESH LIST | JOIN UNLISTED MEETING

MEETINGS IN PROGRESS	HOST	START TIME	ACTION
TESTING	WANDA CHUNG	SAT 9/16/2000 12:20 PM	<a href="#">JOIN NOW</a>
TOMS MEETING	BRENT SAPIRO	FRI 9/15/2000 6:29 AM	<a href="#">JOIN NOW</a>

MEETINGS IN THE NEXT 24 HOURS

MEETING NAME	HOST	START TIME	AGENDA	DURATION
COLIN'S MEETING	Vicki KASEY	SAT 9/16/2000 2:45 PM		200 MINUTES

(GMT-07:00) PACIFIC TIME, USA (DAYLIGHT TIME)

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1800

HTTP://MEETINGCENTER.WEBEX.COM/TOOL/MEETING/ENTER.ASP?ACTION=SCHEDULE=MEETINGCENTER&COP

Internet //

FIG. 18A

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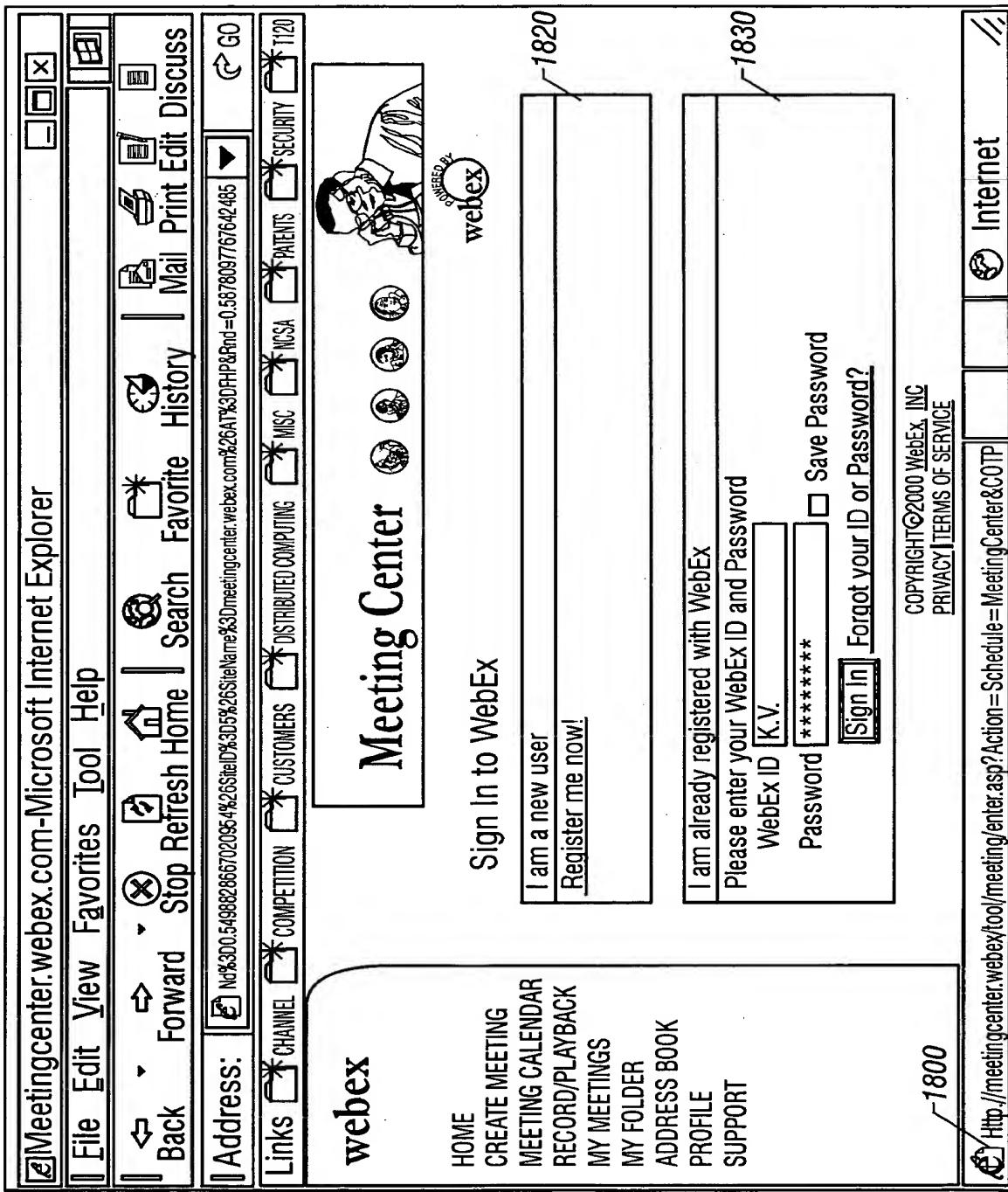


FIG. 18B

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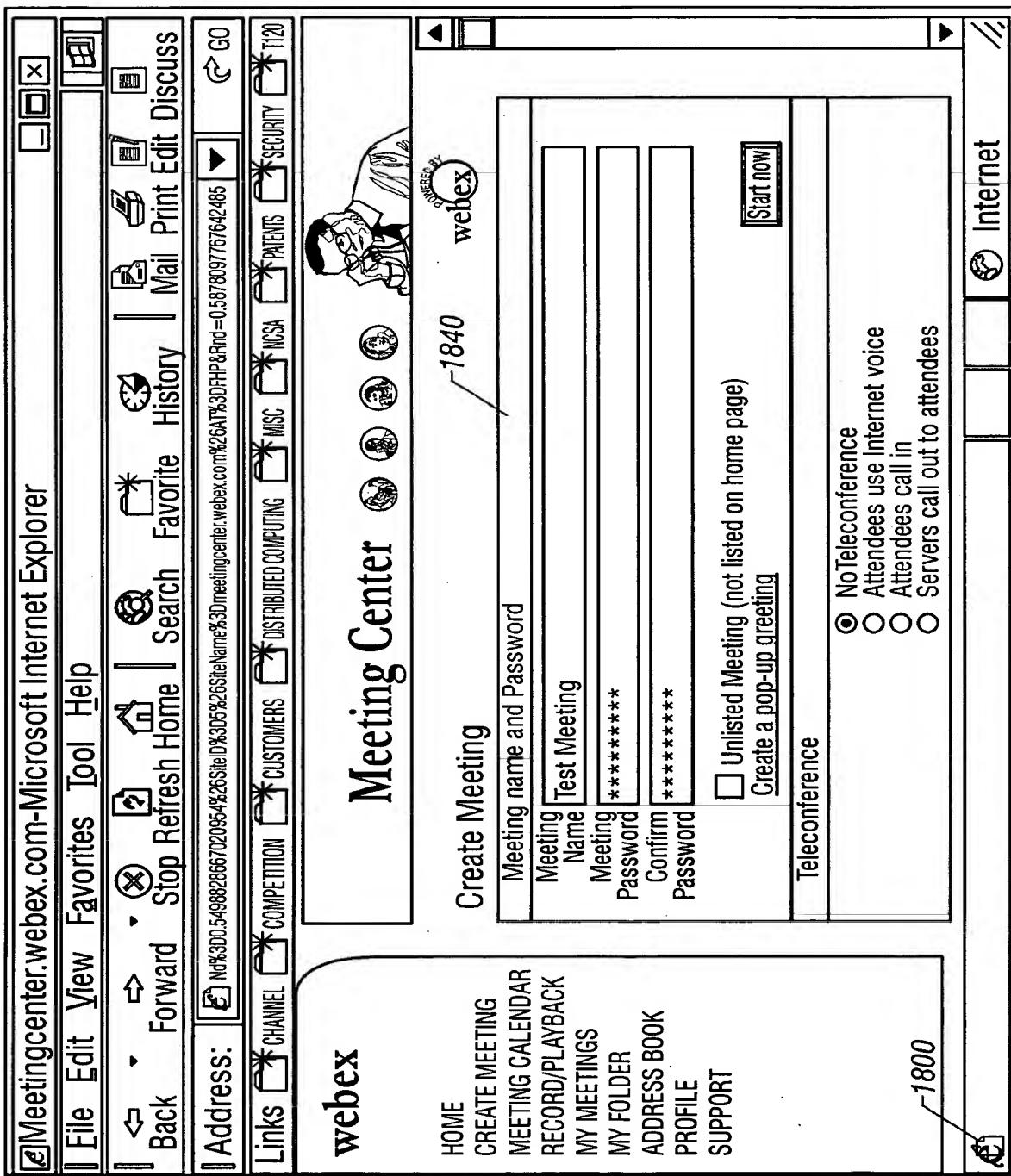


FIG. 18C1

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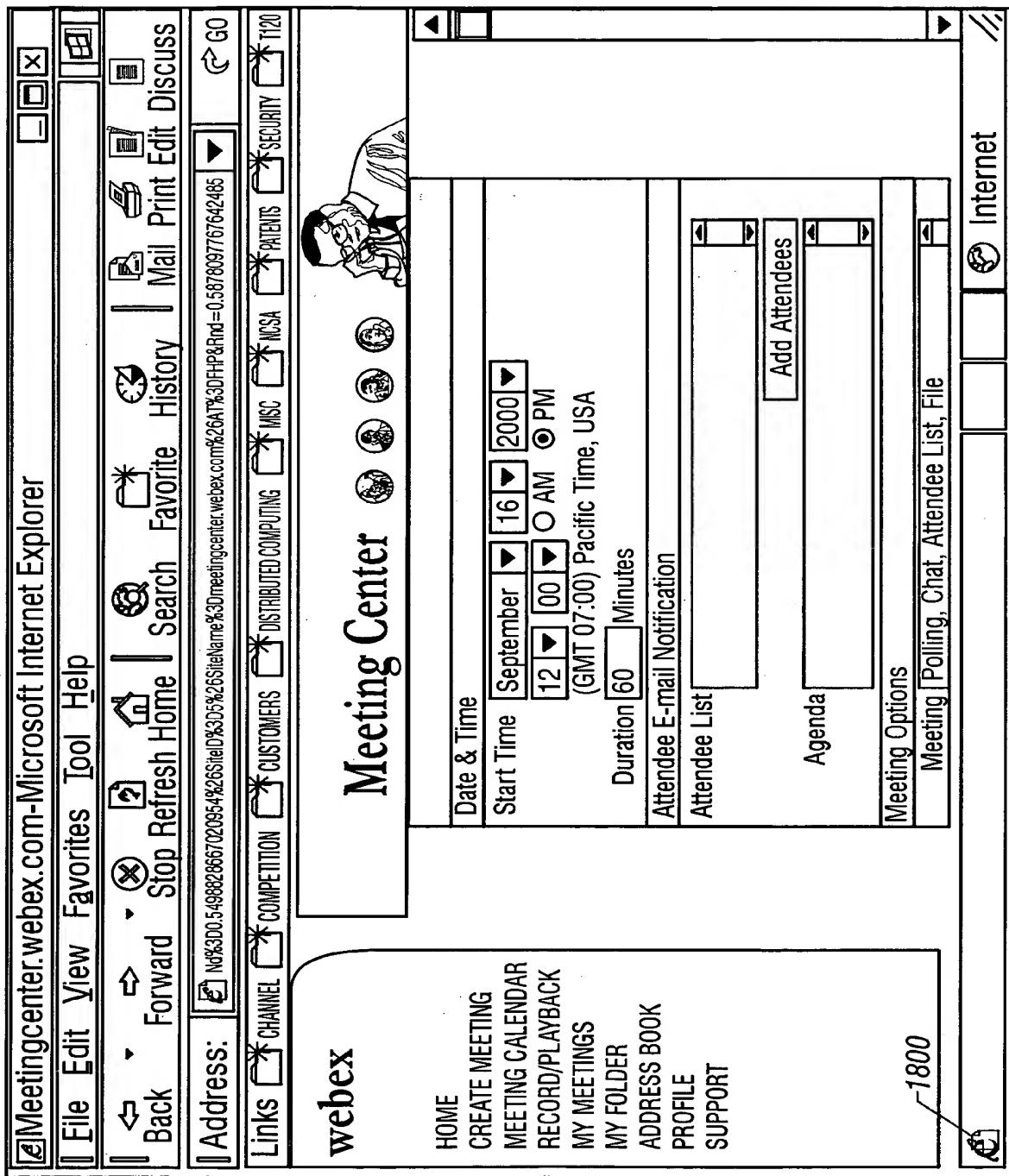


FIG. 18C2

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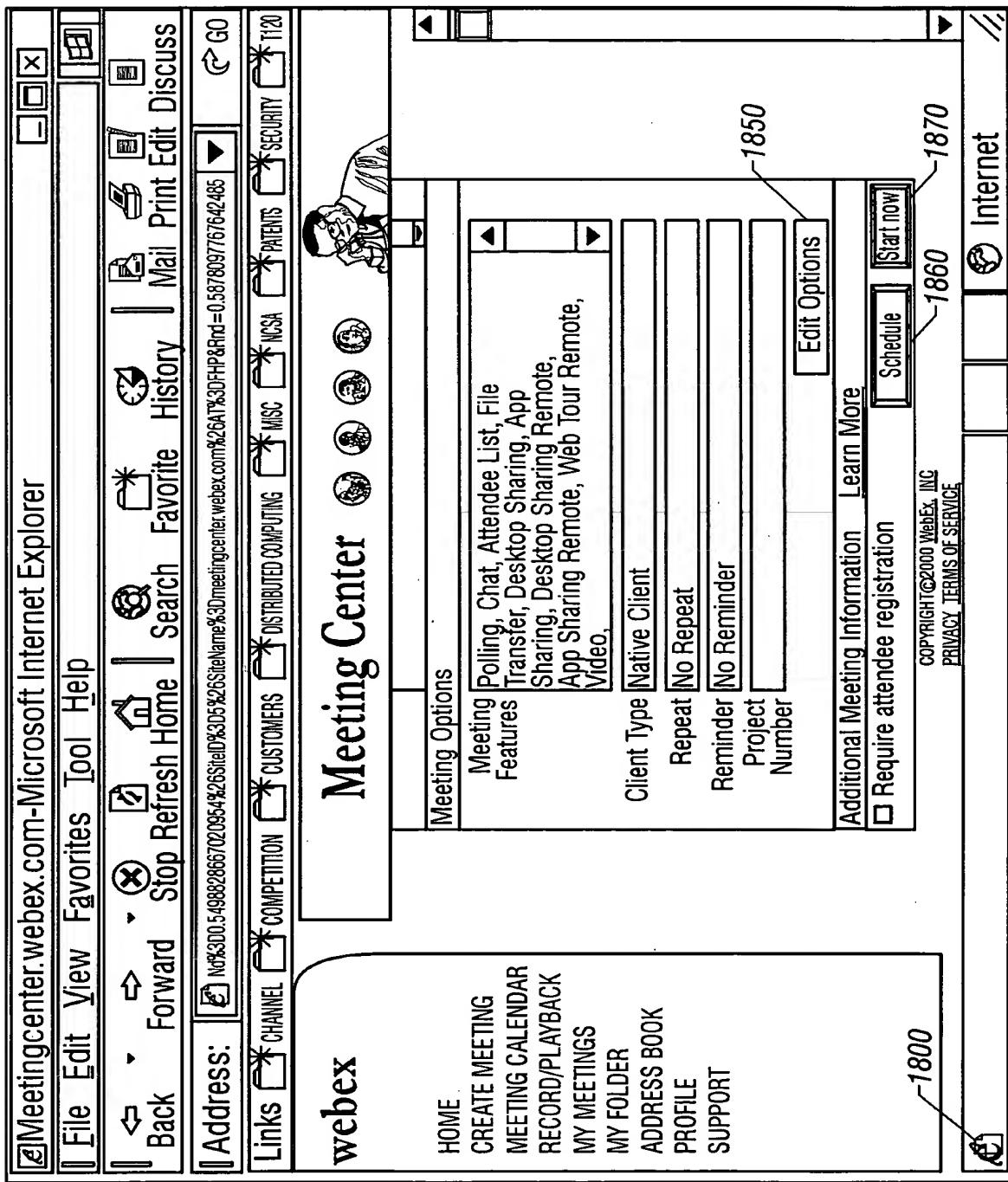


FIG. 18C3

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WebEx.com-Edit Meeting Options-Microsoft Internet Explorer

Meeting Options

Meeting Features

Start meeting with these features enabled for all attendees.  
Change features during meeting by setting Attendee privileges.

Polling     Attendee List     Chat     Annotation Tools

Client type

Client available to attendees for this meeting

Native (full featured one-time download)  
 Java (no download, limited features)  
 Attendees can choose Native or Java

Repeat

Do not repeat  
 Repeat Every Day  
 Repeat Every Week

On:  Su  Mo  Tu  We  Th  Fr  Sa

Constant  
 Always

1900

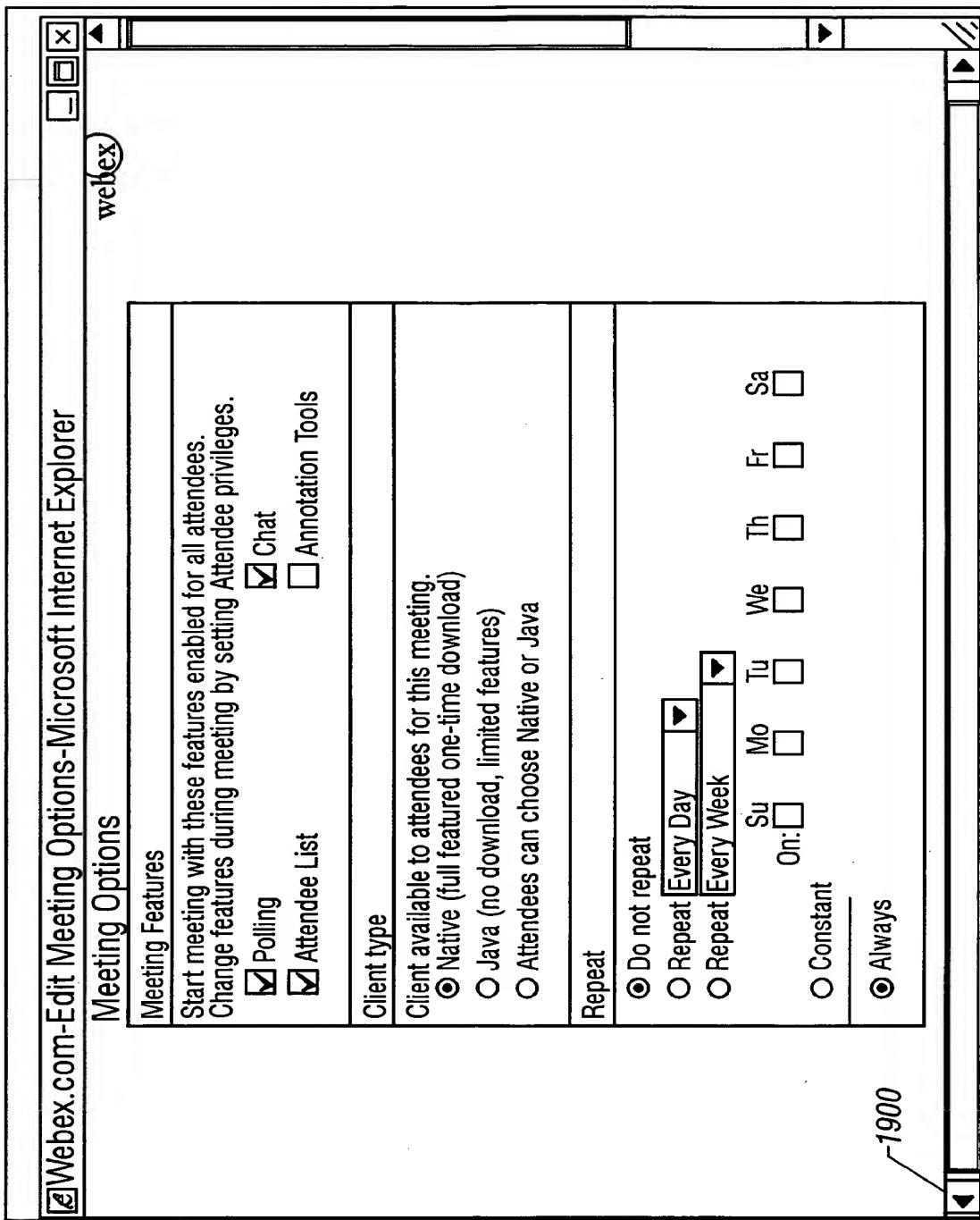


FIG. 19A

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FIG. 19B "SHEET 5/60"

**Webex.com-Edit Meeting Options-Microsoft Internet Explorer**

**Repeat**

Do not repeat  
 Repeat Every Day ► [ ]  
 Repeat Every Week ► [ ]  
 Constant On:  Su  Mo  Tu  We  Th  Fr  Sa

Always  
 Until September ► [ ] 17 ► [ ] 2000 ► [ ]

**Reminder**

Send a Reminder 15 minutes ► Before the event via:

Email: Kyrao@webex.com  
 Mobile device:  
Enter email address for pager, cell phone, etc.

**Submit**

1900

1910

FIG. 19B

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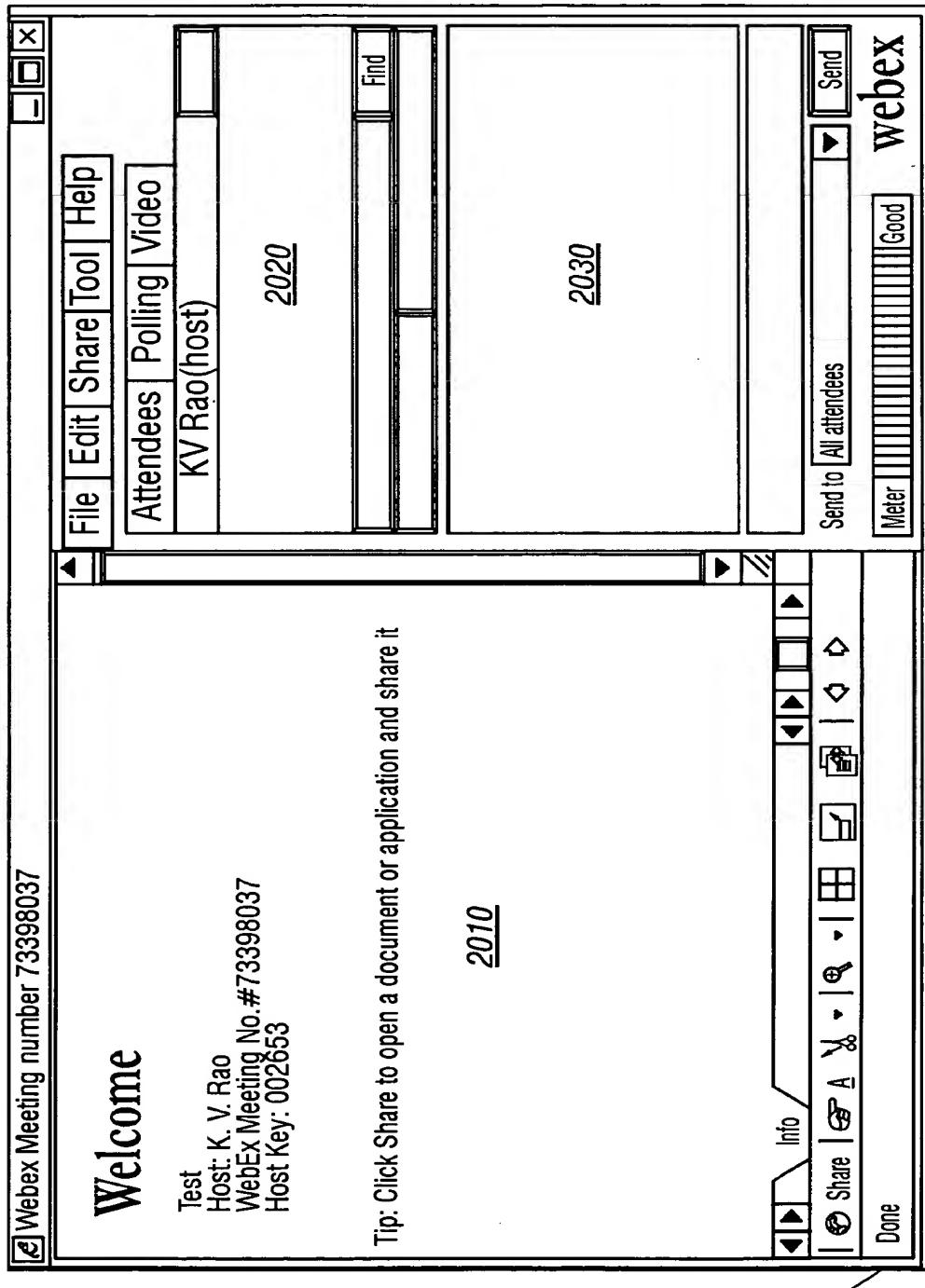


FIG. 20A

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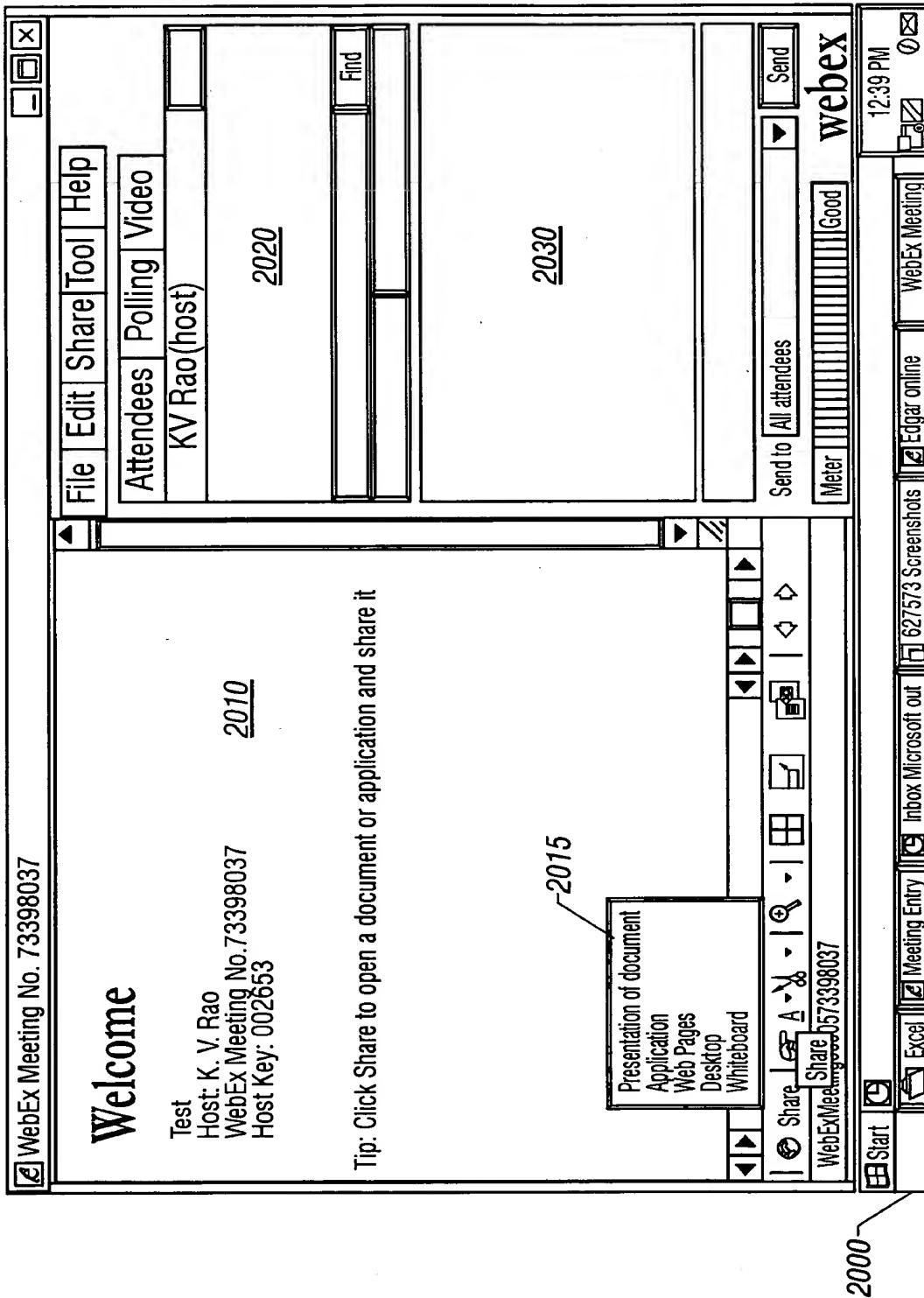


FIG. 20B

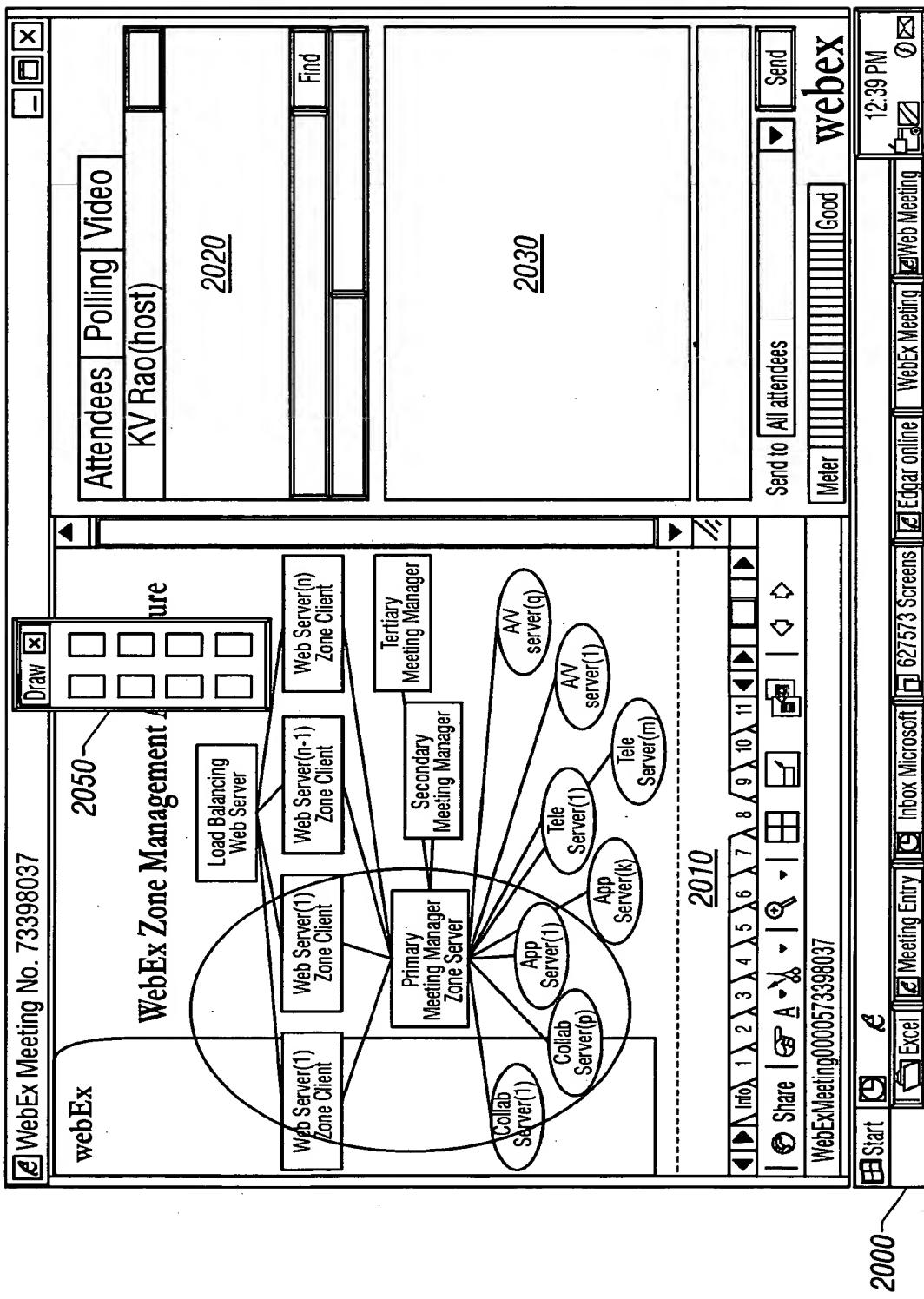


FIG. 20C